



**Executive Committee Meeting
August 14, 2017
Meeting Minutes
2:00-3:45pm EDT**

Attendees: President-Casey Barrio, President-Elect-Natoya Haskins, Treasurer-Cheryl Wolf, Secretary-Rabeena Alli, and Student Representative-Missy Butts

1. Changes and additions to the agenda
 - a. None

2. 2018 Conference Planning
 - a. Conference portal and registration
 - i. Identified four potential registration services
 - ii. Will investigate price and useability
 - b. Call for volunteers
 - i. Calls went out; received approximately 30 responses

3. Old Business
 - a. Research grants
 - i. Recipients have been notified
 - ii. Website has been updated
 - iii. Working on payment
 - b. Nominations and elections
 - i. Voting is occurring; so far 101 have voted, ballot is open until 10/4
 - c. State ACES leaders for website
 - i. Continuing to work on obtaining current State ACES leaders

4. New Business
 - a. Committee and interest network plans
 - i. Board discussed an award selection question presented by a committee
 - b. Graduate student Facebook presence – moderation
 - i. Social Media Network
 1. They will provide a plan
 2. Discussed graduate students role in moderating a forum and clear research call parameters for postings
 - ii. Membership
 1. We have more members with ACES integration
 2. Difficult to maintain an active database when we only receive monthly updates from ACA

3. Looking at future options for database updates
4. Discussed ideas to include in the letter to members
- iii. SACES Newsletter Co-Editor
 1. Will provide feedback to address our five mission in each issue
- iv. Website
 1. Need others to send updated information for SACES Website
 2. Continue to maintain the website
- v. Graduate Student Committee
 1. Updated the Graduate Student Members Survey
 2. Discussed how to get students involved
- vi. Interest Network
 1. Casey will:
 - a. Reach out to the interest networks as a group and inform them about resources available for creating forums and webpages on our website or creating guidelines for social networking groups so we can more easily track them all.
 - b. Will follow-up individually with each interest network
 - c. In January the EC will look at how these IN are functioning and inquire about their needs
- vii. Clinical Mental Health Counseling
 1. Developed a list of topics to discuss monthly in a listserv
 2. Process the use of forum and blogs
- viii. Distance and On-line
 1. Six volunteered for chair but now serving as a think-tank with one leader
 2. Policy forthcoming
- ix. Social Justice
 1. Goal is get the group active
- c. Hurricane Harvey and Irma response
 - i. Casey will send out a letter of support

Upcoming Meetings

10/5/2017	12:00-2:00pm CT
11/13/2017	2:00-3:45pm ET
12/11/2017	2:00-3:45pm ET
1/19/2018 – 1/20/2018	Strategic Planning, Atlanta